

Code of Conduct

1) Statement of Purpose

At Lindsay Park School we believe that students are expected to conduct themselves appropriately while going to and from school and while attending any school function that occurs in any location. We believe:

- Appropriate student conduct is a necessity.
- Appropriate student conduct is the joint responsibility of students, parents and staff.
- Appropriate conduct should be modelled, taught and reinforced, recognized and acknowledged.
- Appropriate conduct is essential to enable students to function responsibly and effectively, and to this end all students are expected to know and abide by this Code of Conduct.
- Students should be helped to achieve success by protecting their rights to learn and play in a safe, inclusive environment in accordance with the BC Human Rights Code.
- Inappropriate conduct must be addressed.

2) Lindsay Park Elementary School Expectations

- a) **Be Kind and Co-operative**
- b) **Be Safe**
- c) **Be Respectful**
- d) **Be Responsible**

LINDSAY PARK ELEMENTARY SCHOOL BEHAVIOUR EXPECTATIONS FOR ACCEPTABLE CONDUCT

<u>AREA</u>	<u>BE KIND & COOPERATIVE</u>	<u>BE SAFE</u>	<u>BE RESPECTFUL</u>	<u>BE RESPONSIBLE</u>
Washrooms	- wait your turn & do not rush - flush toilets - keep windows closed	- use facilities appropriately - be quick - walk quietly	- be quick and quiet - wash hands - respect others' privacy - clean up - take care of facilities	- "Flush" - keep bathrooms clean
Library	- listen politely - help others	- keep hands to self	- maintain quiet atmosphere - listen - raise hand to talk	- use books and equipment responsibly

		<ul style="list-style-type: none"> - keep chairs on the floor and push chairs in after use - use stepstool to reach books - sit/walk with hands to yourself 		<ul style="list-style-type: none"> - return books on time and in good condition
Hallways	<ul style="list-style-type: none"> - let others pass - help others (hold doors, carry books) 	<ul style="list-style-type: none"> - carry supplies / equipment - walk in a forward direction - be aware of personal space - keep feet on ground - during class time, walk quietly and in an orderly fashion 	<ul style="list-style-type: none"> - listen - put garbage in cans - allow others to pass - keep hands to yourself 	<ul style="list-style-type: none"> - watch for others
Computers	<ul style="list-style-type: none"> - listen politely - help others 	<ul style="list-style-type: none"> - keep chairs on the floor - push chairs in after use - move chairs carefully - walk, eyes forward and body to yourself 	<ul style="list-style-type: none"> - use equipment properly - listen - no food or drink allowed - clean and dry hands 	<ul style="list-style-type: none"> - handle computers with care - follow directions - use internet appropriately (adult supervision) - print only with permission
Classroom	<ul style="list-style-type: none"> - help others - listen quietly - give compliments - share - ask - use positive body language (smile) 	<ul style="list-style-type: none"> - sit/walk appropriately - use classroom materials wisely - push chairs in when not in use - keep hands and feet to yourself - follow classroom rules 	<ul style="list-style-type: none"> - accept others' differences - respect others' property - listen - support others - raise hand to talk - use "indoor" voice - ask 	<ul style="list-style-type: none"> - do classroom work to the best of your ability - care for supplies - keep classroom and personal space clean - follow classroom routines - have all classroom supplies
Lunch	<ul style="list-style-type: none"> - be friendly - accept individual tastes 	<ul style="list-style-type: none"> - sit/walk/eat appropriately - practice good table manners - eat lunch at desk - do NOT share food 	<ul style="list-style-type: none"> - listen to lunch supervisors and monitors - practice good table manners - monitors/students use calm, respectful language and set a positive example 	<ul style="list-style-type: none"> - eat all your own lunch (leftovers to be taken home) - clean up putting garbage in cans
Assembly	<ul style="list-style-type: none"> - respond in appropriate ways (clapping) 	<ul style="list-style-type: none"> - sit properly with hands and feet to yourself 	<ul style="list-style-type: none"> - stand quietly and respectfully for anthems 	<ul style="list-style-type: none"> - listen attentively - be responsible for your "own behaviour"

	- listen attentively and politely	- walk to and from the gym quietly and feet and hands to yourself	- be well mannered and cooperative - sit appropriately (on bottoms) - keep hands and feet to yourself - wait quietly during transitions	
All Settings	- use kind words and actions - give compliments - help when needed - be cooperative / include others - be a friend - be sensitive to others' feelings	- be aware of personal space (hands & feet to yourself) - walk/slow down	- treat others as you would like to be treated - listen to others - use proper language - use "please" and "thank you"	- do what is asked of you - be on time - recall school rules and use them - clean up - care for supplies

3) Unacceptable Conduct and Behaviours

a) Being unkind and uncooperative:

- Any type of discrimination as outlined in the BC Human Rights Code
- Hurtful or rude words
- Physical violence

b) Being unsafe:

- Any behavior that can cause harm to self or others

c) Being disrespectful:

- Any behavior that negatively impacts and/or prevents the learning for self or others

d) Being irresponsible:

- Vandalism of personal property (self or others) or school property
- Lying
- Stealing
- Not taking responsibility for one's own actions

4) Consequences of Unacceptable Conduct and Behaviours

Whenever possible or appropriate, consequences will be restorative in nature not punitive. We recognize that children make mistakes and the focus will be on learning from the mistake which will allow the child to grow and enhance their ability to make better choices and follow the code of conduct rather than simply punishing the student. In these instances the child will be asked to explain their choices, make amends, and talk about appropriate choices to make if the same situation occurs.

If unacceptable conduct continues after the above approach has been taken, disciplinary action will follow these guidelines:

- Student will be referred to Student Services Team
- Behavioural intervention/individual behavior/safety plan will be created
- Parent involvement
- Administration involvement which may include:
 - Assistant Superintendent of Learning Services involvement
 - School Board involvement
 - Suspension

We recognize that students with special needs may be unable to comply with the Code of Conduct due to an intellectual, physical, sensory, emotional or behavioural challenge. In these situations we will ensure:

- Appropriate supports and interventions are in place
- Planning involves strategies and/or actions to prevent further incidents

We also guarantee that no student, parent, or employee will be discriminated on the grounds of any of the following:

- race,
- colour,
- ancestry,
- place of origin,
- religion,
- marital status,
- family status,
- physical or mental disability,
- sex,
- sexual orientation,
- gender identity or expression; and
- age